
Killarney Gators Swim Club Registration Notification – 2017/2018

Training Start Date: September 11, 2017

Dear Parents:

Welcome back to the new 2017/2018 swim season. Please see the following information for registration.

In-Person Registration: August 26 (Saturday) 10:00am - 2pm & Sept. 8 (Friday) 6pm - 8pm at:

Killarney Community Centre

Registrars: Katie Leung/Ling Li (registrar@gatorswimclub.ca)

CHECK LIST FOR REGISTRATION. Please complete and sign the following:

<u>Returning Swimmers:</u>	1. Invoice copy	<u>New Swimmers:</u>	1. Registration on-line
*New VOID cheque required if bank account has changed.	2. PAD Form		2. Invoice copy
	3. Swim B.C. Consent Form		3. PAD Form with VOID cheque
			4. Swim B.C. Consent Form

Due to the expected high volume for registration day, it is strongly recommended that before the registration, print out the invoice and required forms then fill and sign them. This will expedite your expected wait time. **Bring the signed forms along with a VOID cheque attached with the PAD form to the In-Person Registration.**

Do not request group changes for your child with the registrar or assistant registrars. **Please be advised your child(ren) will be reassigned a different group SUBJECT to availability of spots AFTER all current members have registered, if in case your child(ren) won't be able to commit to his/her respective assigned group's training schedule.**

Fees: The Gators Swim Club operates on a seasonal basis from September to June of the next year. Staffing and budgeting decisions are based on the whole season. In order to help our members, the club has divided training fees into 10 monthly payments. All fees are calculated from the 1st of the month and all training fee will be **Pre-Authorized Debit (PAD)** on 1st day of the month.

Any fees owed to the club must be paid within ten days of official notice from the Treasurer. If the swimmer fails to do so, the club has the right to suspend his/her privilege to attend practices.

Note: When a swimmer moves up to a higher-levelled group, the training fee and volunteer points are changed accordingly (monthly).

Refund Policy: Because we must commit to our coaches for the entire season, it is expected that swimmers also commit to stay with the club for an entire season.

If a swimmer intends to withdraw from the club, 30 day written notice must be given in writing to the Treasurer. All requests for refunds must be made within 3 months of the end of the winter swim season. Only monthly training fees for any time 30 days after the written notice of withdrawal are refundable. The first month's training fees are non-refundable. Club membership/registration and Swim BC membership fees are non-refundable. It is expected that any written notice will be given on or before the 1st of the month and will expire at the end of that month (e.g. a notice given on the 1st of October will expire at the end of October, and any refunds of monthly fees will affect November and not October). Volunteer Deposit Refund will be subject to 3 months penalty clause as per PPP rules and guidelines (clause no.10). The club has the right to deduct from PPP deposit for any outstanding amounts owe to the club.

Illness and injury: The Board will consider a refund of training fee for absences 30 days or greater due to injury or sickness. A medical certificate must be provided for consideration.

A \$25.00 administrative fee will be withheld from all registration refunds and \$10 will be charged for each bounced cheque.

Missed practices: family vacations do not qualify for refund unless they are to be considered as a withdrawal from the club.

Note: If you do withdraw your child from the club, their place in the club **cannot** be held and may be filled by another swimmer.

Killarney Gators Swim Club – Volunteer Information

Please check out the document, PPP and Volunteering at Gators website: <http://www.gatorswimclub.ca>.